



Universiteti Publik "Kadri Zeka" University  
Zija Shemsiu, 60000, Gjilan, Kosova  
[www.uni-gjilan.net](http://www.uni-gjilan.net) tel.0280390112  
Ref. no. 01/268-1 Dt. 23/02/2017

---

Based on the Provisional Statute of the Public University "Kadri Zeka" in Gjilan, the Senate in its meeting held on 16/02/2017, adopted:

## REGULATION

### ON ESTABLISHMENT AND FUNCTIONING PRINCIPLES OF THE ADVISORY BOARD OF THE UNIVERSITY "KADRI ZEKU" IN GJILAN

#### Purpose

This Regulation determines the character, membership, function, scope, decision-making manner, and mandate of the Community Advisory Board (CAB).

#### Article 1

1. The character of the Community Advisory Board (hereinafter Board), established on the basis of the Provisional Statute of the University "Kadri Zeka" in Gjilan (hereinafter University) and of this Regulation is non-profit and advisory and is based on the goodwill of the members and the commitment of the University to increase the quality of Higher Education in the field of its activity.
2. The Board is composed of representatives of the labor market and of the authorities in the scope of the University.
3. Board composition and activities are published on the University website.

## Article 2

1. The Board is established by the University Senate on the proposal of the Rector.
2. The Board is composed of representatives of all enterprises and institutions with which the University has a strong cooperation in the labor market or in another aspect related to the scope of the University.
3. After the establishment of the Board and the election of the Chair, other members may join the Board by the same procedure as its establishment.

## Article 3

1. Ex-officio members of the Board are the Rector, Vice-Rectors and Deans of the Academic units as well as one representative from the University administration.
2. The Rector prepares the constitutive meeting of the Board, compiles the materials related to the agenda and undertakes other activities for the work progress of the Board.

## Article 4

1. The Board elects the Chair from among the representatives of the labor market. The Chair of the Board conducts the meetings and ensures that information regarding the meetings is exchanged with all its members and other stakeholders.
2. According to this Regulation as well as best and transparent practices, the Chair of the Board takes care of the summary of the Board work reports and operationalization of its initiatives.
3. The Chair of the Board represents it in relation to the third party. In his absence, the Chair may appoint a deputy.
4. The Chair of the Board introduces the Board work to various organizations, such as the Teaching-Scientific Council, Senate, Steering Committee, higher education institutions domestically and abroad, thematic workshops, etc.
5. The Board may set up working groups that focus on specific areas of scope of the University.
6. Depending on topics that are discussed, the heads of departments, the leaders of the study programs, the director of the Institute, and representatives of relevant bodies operating within the University without having the right to vote, may be invited at the Board meetings.

#### Article 5

1. The Board may recommend to the Teaching-Scientific Council to update its study programs.
2. The Board members support the realization of the professional practice of students of the University in accordance with study programs.
3. The Board supports the University and the labor market in the respective scope for setting up the joint working groups.
4. The Board and the University collaborate on scientific research, professional services, project co-operation, innovation mediation, as well as proposals for co-operation in joint projects with University and other partners.
5. The Board members can provide scholarships for students as well as financial support for the research projects of students and academic staff.
6. The Board may consider other issues proposed by the Rector.

#### Article 6

1. The Board may suggest changing, improving and amending regulations and other acts in force.
2. The Board may propose to the Teaching-Scientific Council and Senate programs relating to lifelong learning, tertiary education, and vocational training.
3. The Board makes assessments, recommendations and suggestions regarding working conditions, laboratories and facilitating the functional performance.
4. Advice and suggestions of the Board on issues handled will be addressed to the Teaching-Scientific Council, Senate, Management and Steering Council of the University, in terms of drafting new programs, applying for the accreditation process, assigning practical work, planning research projects, their evaluation, drafting strategic documents, etc.

#### Article 7

1. Approval of the proposals is made by a simple majority of the members present.
2. Recommendations of the Board in the form of proposals are submitted to the Senate.

#### Article 8

1. The mandate of the Board members shall be 4 (four) years, with the possibility of re-election. The number of mandates is not limited.
2. At the invitation of the Rector, the Board Chair may present to the Senate the Board activities for the specified period.

#### Article 9

1. This Regulation shall enter into force 7 days after its signature by the Chair of the University Senate.

Chairman of the Senate of the University  
“Kadri Zeka” in Gjilan

---

Assoc. Prof. Dr. Bajram Kosumi  
RECTOR